

Contents

Introduction	1
RECENT CHANGES	1
PROGRAM PARTICIPATION AGREEMENT	2
APPLICATION FOR FUNDS	2
ALLOCATION OF FUNDS	3
CERTIFICATIONS A SCHOOL MUST SUBMIT TO THE DEPARTMENT	4
Chapter 1: Selecting Recipients	5
GENERAL ELIGIBILITY REQUIREMENTS	5
FURTHER UNDERGRADUATE DEGREE	5
TEACHER CERTIFICATION PROGRAMS	5
LESS-THAN-FULL-TIME AND INDEPENDENT STUDENTS	6
SPECIAL SESSIONS	6
Chapter 2: Awarding Campus-Based Aid	7
NEED-ANALYSIS FORMULAS	7
RESOURCES	7
OVERAWARDS	9
STEPS TO TAKE IF THE RESOURCES EXCEED NEED	9
OVERPAYMENTS	10
COORDINATION WITH BUREAU OF INDIAN AFFAIRS GRANTS	11
Chapter 3: Fiscal Procedures & Record Requirements	13
FISCAL OPERATIONS REPORT	13
FISCAL PROCEDURES	13
CAMPUS-BASED PROGRAM RECORDS	14
ADMINISTRATIVE COST ALLOWANCE	16

